



Haringey Council

Report for:	Cabinet 13 November 2012	Item number	
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Title:	Admission to Schools – Proposed Admission Arrangements for 2014/15
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Report authorised by :	<i>Libby Blake</i> Libby Blake Director
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Lead Officer:	Jennifer Duxbury Head of Admissions and School Organisation
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Ward(s) affected: All	Report for Key Decision
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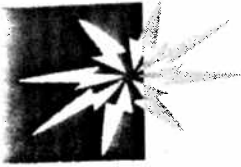
1. Describe the issues under consideration

Background

- 1.1 The new School Admissions Code and associated Regulations, which came into effect on 1 February 2012, require admission authorities to set (determine) admission arrangements annually. Where changes are proposed to admission arrangements, the admission authority must publicly consult on these arrangements. Co-ordinated schemes must be formulated every year.

Children of Staff/Siblings of former pupils

- 1.2 The new Code allows admitting authorities to give priority to children of staff in either or both of the following circumstances:
- the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
 - the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.



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- 1.4 The new code also allows admitting authorities to give priority to siblings of former pupils, providing that there is a "clear and simple" definition and the arrangements state how siblings of former pupils will be treated.
- 1.5 We are seeking views via our consultation, proposed to take place, subject to Members approval, from 3 December 2012 until 28 January 2013 on whether these criteria should be included in Haringey's admission arrangements. Consultation must last for a minimum of 8 weeks and must take place between 1 November and 1 March in the determination year.
- 1.6 We will carefully consider all comments from the consultation in relation to these criteria and report back to Cabinet on 19 March.

Admissions Numbers

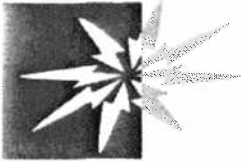
- 1.7 The new Schools Admissions Code 2012 does not require own admission authorities such as Voluntary Aided schools or academies to consult on their PANs where they propose either to increase or keep the same PAN. However, for a community or voluntary controlled school, the local authority (as admission authority) **must** consult at least the school governing body where it proposes either to increase or keep the same PAN.

Reception Admissions

- 1.8 Admission Numbers – The proposals for admission to Reception and Junior school in 2014 include the admission numbers for all community primary, infant and junior in the Authority. Please see appendix 2 page 11 for further details.

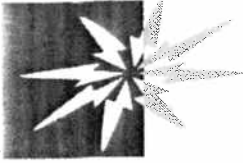
Secondary Admission

- 1.9 Admission Numbers – The proposals admission to year 7 in 2014 include the admission numbers for all community schools. Please see appendix 3 page 13 for further details. Members should also note that the Council is consulting on the possible closure of the John Loughborough School, with any closure, if agreed, coming into effect from September 2013.



1.10 Timetable for consulting on admissions arrangements for 2014/15

Stage	What happens	Dates and timescales
1	Consultation on admissions arrangements which includes: <ul style="list-style-type: none"> • Nursery arrangements • Reception class and junior admissions • Secondary admissions • In-year admissions • In Year Fair Access Protocol 2013 • Sixth form admissions 	3 December – 28 January 2013
2	Cabinet to: <ul style="list-style-type: none"> • determine the admission arrangements for Haringey community nursery classes, primary, infant, junior and secondary schools and St Aidan's voluntary controlled School. • determine the admission arrangements for students starting sixth form. • determine the co-ordinated scheme for all Haringey schools and Academies. 	19 March 2013
3	Last date by which all admission authorities can determine admission arrangements	15 April 2013
4	Determined Admissions Arrangements must be published on website	1 May 2013



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Appendices

1.11 The appendices included with this report detail the proposed admission arrangements for entry to school in the academic year 2014/15 for Haringey community nursery classes, primary, infant, junior and secondary schools and St Aidan's voluntary controlled School. The proposed arrangements for 2014/15 for admission to sixth form are given in Appendix 6.

1.12 The appendices also include the co-ordinated scheme which all Haringey schools and Academies will follow to ensure all school places are offered in accordance with statutory timescales. This must be formulated by 1 January.

2. Cabinet Member Introduction

2.1 This report sets out the statutory requirements for the admission arrangements for our primary, junior, secondary schools and sixth form. I support this consultation and welcome responses.

3. Recommendations

3.1 For the Cabinet to agree that the proposed admission arrangements for all community schools to go out to public consultation on 3 December 2012. Consultation is required to take place for a period of 8 weeks so the consultation will close on 28 January 2013.

3.2 For Cabinet to agree that the co-ordinated scheme.

4. Other options considered

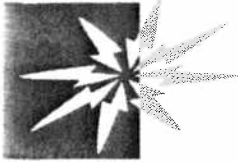
Not applicable

5. Financial Implications

5.1 The Chief Financial Officer has been consulted in the production of this report and confirms that there are no direct financial consequences as a result of the consultation proposals.

6. Legal Implications

6.1 The Head of Legal Services has been consulted on the contents of this report. The current School Admissions Code ('the Code') came into force on 01 February 2012 issued by the Department for Education under section 84 of the School Standards and Framework Act 1998. The Code is to be read alongside the School Admission Appeals Code as

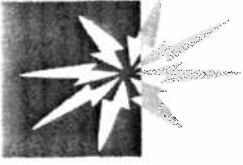


well as The School Admissions (Admission Arrangements and Co-ordination of Admission Arrangements) (England) Regulations 2012 and The School Admissions (Appeals Arrangements) (England) Regulations 2012 all of which came into force on 01 February 2012. Paragraph 15 of the Code states that all schools must have admission arrangements that clearly set out how children will be admitted including the criteria that will be applied if there are more applications than places at the school. The arrangements must also include the Published Admission Number (or PAN) and the authority must set an admission number for each relevant age group

6.2 School admission arrangements are determined by admission authorities. Generally the admission authority for community and voluntary controlled schools is the local authority. Admission authorities must set ('determine') admission arrangements annually. Where changes are proposed to admission arrangements, the admission authority must first publicly consult on those arrangements. If no changes are made to the admission arrangements they must be consulted on at least once every 7 years. Consultation must be for a minimum of 8 weeks to take place between 01 November and 01 March of the year before those arrangements are to apply.

6.3 It is the responsibility of the authority to ensure that admission arrangements are compliant with the Code. Arrangements mean overall procedures, practices, criteria and supplementary information to be used in deciding on the allocation of school places. In drawing up the arrangements the authority must ensure that the practices and criteria used are reasonable, fair, clear and objective and comply with the relevant legislation including equalities legislation. Members' attention is drawn to the Equality and Community Cohesion Comments at section 8 of the report. Parents should be able to look at the set of arrangements and understand easily how places will be allocated. It is for the authority to decide which criteria would be the most suitable according to local circumstances. The proposed admission criteria for 2014-15 for Reception and Juniors; Secondary Transfer and Sixth Form can be found at Appendices 2, 3 and 6 to this report respectively.

6.4 Each year all local authorities must formulate and publish on their website a scheme by 1 January in the relevant determination year to co-ordinate admission arrangements for all publicly funded schools within their area. All admission authorities must participate in co-ordination and provide the local authority with the information it needs to co-ordinate admissions by the dates agreed within the scheme. Members will see the Pan London Co-ordinate Scheme for Reception and Junior Admissions at Appendix 2 and for Secondary Transfer at Appendix 3. There is no requirement for local authorities to co-ordinate in year



applications but the authority must provide information in a composite prospectus as to how in year applications can be made and how they will be dealt with. Members will note that the LA is proposing to continue to provide co-ordination for in year applications currently and Members' attention is drawn to the Proposed Arrangements for In Year Admissions: Pan London Co-ordinated Scheme 2014 at Appendix 4.

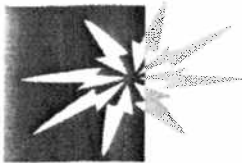
6.5 Each local authority must have a Fair Access Protocol agreed with the majority of schools in its area to ensure that, outside the normal admissions round, unplaced children, especially the most vulnerable, are offered a place at a suitable school as quickly as possible. Members will see the Proposed In Year Fair Access Scheme for Haringey Schools at Appendix 5.

6.6 In relation to consultation the authority must consult with parents of children between the ages of two and eighteen; other persons in the relevant area who in the opinion of the admission authority have an interest in the proposed admissions; all other admission authorities within the relevant area; whichever of the governing body and the local authority who are not the admission authority; any adjoining neighbouring local authorities where the admission authority is the local authority and in the case of faith schools, the body or person representing the religion or religious denomination. The authority must also for the duration of the consultation publish a copy of the full proposed admission arrangements (including the proposed PAN) on its website together with details to whom comments should be sent and the areas on which comments are not sought.

6.7 Consultation must be undertaken when proposals are still at a formative stage. It must include sufficient reasons for particular proposals to allow those consulted to give intelligent consideration and an intelligent response, adequate time must be given for this purpose and the product of the consultation must be conscientiously taken into account when the ultimate decision is taken.

7. Equalities and Community Cohesion Comments

- 7.1 The current oversubscription criteria for Haringey community schools and the advice given to governors of schools who are their own admission authority comply with the mandatory provisions of the School Admissions Code.
- 7.2 The publication of clear admission arrangements for all of our schools (a statutory requirement) ensures that the admission to schools is a clear and transparent process and that parents and carers are able to select preferences for a school place with full knowledge of how admission to



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their local school(s) is determined. It will enable the authority to implement the arrangements with minimum risk of unlawful direct or indirect discrimination within the meaning of the relevant provisions of the Equality Act 2010 and of the Special Educational Needs and Disability Act 2001.

- 7.3 The Code makes specific reference to the primary legislation and regulations most relevant to admissions decisions namely the Equality Act 2010, Human Rights Act 1998 and School Standards and Framework Act 1998.

8. Head of Procurement Comments

- 8.1 Not applicable.

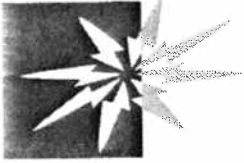
9. Policy Implications

- 9.1 Following the public consultation the final arrangements must be determined by 15 April 2013.
- 9.2 The Admission arrangements must be published on the Council's website by 1 May 2013.
- 9.3 Any objections must be sent to the Schools Adjudicator by 30 June 2013.

10. Use of Appendices

- 10.1 Please find attached:

- Appendix 1 Starting nursery in Haringey in September 2014
- Appendix 2 Starting reception class or junior in Haringey September 2014
- Appendix 3 Starting secondary school in Haringey in September 2014
- Appendix 4 Starting school during the year in Haringey 2014
- Appendix 5 In Year Fair Access Protocol 2014
- Appendix 6 Starting sixth form in Haringey in September 2014



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11. Local Government (Access to Information) Act 1985

- The School Standards and Framework Act 1998
- The Education Act 2002
- The Education and Inspections Act 2006
- The Education and Skills Act 2008
- The Education Act 2011
- The School Admissions Regulations 2012 (Admission Arrangements and Co-ordination of Admission Arrangements) (England).
- The School Admissions (Appeals Arrangements) (England) Regulations 2012
- The School Admissions Code (2012)
- The School Admissions Appeals Code (2012)
- The School Admissions (Infant Class Sizes) (England) Regulations 2012